



REQUEST FOR EXPRESSIONS OF INTEREST

(CONSULTANCY SERVICES)

Country: **Islamic Republic of Afghanistan**
Name of the Project: **Higher Education Development Program (HEDP)**
Implementing Agency: **Ministry of Higher Education**
Grant No: **TF 0A0730**
Project ID: **P146184**
Assignment Title: **Consultancy Services for the Third Party Validation (TPV) of Disbursement Link Indicators (DLIs)**
Reference No: **HEDP-C11**
Contract Type: **lump Sum**

Duration of Assignment: **3 months**

Background

Afghan policy makers perceive higher education as a vital engine of growth and development. The Government of Afghanistan is fully aware of the strategic importance of human capital in the modern global knowledge economy. The higher education system is mandated to produce the pool of high level human resources, who are essential for economic development of the country. Policy makers also recognize the contribution higher education can make to the promotion of civic values and attitudes needed for a modern, enlightened democracy, and the development of a socially cohesive nation. To meet the expectations of policy makers and respond to the fast growing demand of the Afghan market, the Ministry of Higher Education of Afghanistan (MoHE) launched a program in 2015 titled "Higher Education Development Program" (HEDP).

This program is a national multi-donor funded, government-led Program supported by World Bank through IDA and ARTF. The overall objective of the HEDP is to "increase access to, and improve the quality and relevance of, higher education in Afghanistan". The HEDP will support the NHESP-II 2015-2020, which aims to develop the higher education sector by expanding enrollment, improving quality, and orienting higher education to promote the future economic and social development of Afghanistan.

The MoHE through the World Bank funding implemented several key initiatives successfully under the Higher Education Development Project (HEDP). These initiatives include introduction of OBE-SCL approach of teaching and learning and currently around 2,000 university lecturers are practicing OBE-SCL; a Quality Assurance and Accreditation system was established to ensure quality at all higher education institutions both public and private. So far 20 universities have completed different phases of quality assurance and accreditations, and about 6 universities have been accredited national; promotion of development oriented research among Afghan lecturers by awarding over 50 research projects both individual and groups; and several other initiatives such as the establishment of ICT's, Research Centers, several lecture blocks and female dormitories, and capacity building programs for administrative and academic staff of public universities, including the award of over 400 master and 50 PhD scholarships.



Third Party Validation of DLIs.

According to the World Bank new financing mechanisms, the funding related to some of the activities during the lifespan of Higher Education Development Program is performance-based; they are called Disbursement-Linked Indicators (DLI) which are the basis for disbursement. With this methodology, the donor does not provide financing to cover a program's expense. Instead, it disburses money upon the delivery and verification of predefined results. In other words, this mechanism is an innovative lending instrument that ties funding directly to the delivery of results.

TPV Objectives

The objective of the assignment is to facilitate verification of completion of two DLI activities implemented in the year 2020 by the Higher Education Development Program/Ministry of Higher Education (HEDP/MoHE) through a technical, independent and third-party validation. The verification will be based on the specific parameters defined under verification protocol by Higher Education Development PAD and Additional Financing project paper, Grant Agreement and Project Implementation Manual (PIM) to ascertain compliance. This consultancy shall require close interaction with MOHE and the relevant public universities at the national level.

Scope of work and methodology

The scope and extent of the TPV are to verify and validate the completion and achievement of two Disbursement Linked Indicators (DLIs) in the year 2020 and submit a verification final report by 15 March 2021 for the first DLI below and by May 31, 2021 for the second DLI below. The two DLIs are as follows:

1. Number of full-time academic staff trained in, and practicing, outcome-based education and student-centered learning to be 1,250, by December 21, 2020. This DLI will be verified in January 2021 and the report submitted by March 15, 2021.
2. Number of Master's Degrees completed by full time academic faculty staff of priority disciplines to be 250 by December 21, 2020;

This DLI will be verified in March-April 2021 and the final report submitted by May 31, 2021. The firm will need to issue two reports separately for each DLI in its due times.

The intended study should help HEDP to;

- Verify the extent of progress on the two DLIs; (OBE-SCL and Master's degrees' scholarships completed)
- Based on the Project documents (PIM), Scorecards, DLIs verification protocol and other available resources, verify the number of full-time academic members of public universities using outcome-based education and student-centered learning in accordance with the training manual. The Firm

will have to provide a list of the academics trained in OBE-SCL (by their name, title, academic degree, university, phone and email address) to the World Bank; and the list with all these details who practice the OBE-SCL;

- Based on the Project documents (PIM), priority disciplines, DLIs verification protocol and other available resources, verify the number of full-time academic faculty staff completing their master's degrees in priority disciplines for both in-country and overseas degree programs as part of scholarships awarded in past years. The MoHE will have to provide official records of the individual faculty by their name, title, academic degree, university, and phone and email address to the World Bank.
- Identify to what extent the DLI targets have been achieved and provide details on the progress of each DLI, if not fully achieved.

Note:

During the data collection process, the Consultant Firm should not represent itself as an entity of the World Bank. The firm is an independent third-party agency and should represent itself as such.

When engaging in data collection at the universities, the Consultant Firm must coordinate with the University Operations Coordinators at all stages of the data collection process.

The consultant/firm will deliver the following tasks with the specific deliverables:

S.No	Description of task	Expected Deliverable
1	Identify methodology for the implementation of the TPV and develop the verification instruments/survey methods, (e.g. Secondary data source evaluation, verification questionnaire and etc).	<ul style="list-style-type: none"> • Implementation Strategy • Data collection tools for all target audience (tools for key informant interviews, questionnaires and etc.)
2	Develop a comprehensive schedule for activities and all associated logistics required for successful completion of the project within the agreed timeline.	<ul style="list-style-type: none"> • Implementation plan with timeframe for all required activities.
3	Conduct a secondary study that include thorough review of all project documents and drawing and analysis that will also form the basis for the complete design of the study and development of verification questions. The documents can be Project Implementation Manual, Project Appraisal Document, OBE-SCL and scholarships related documents and any other helpful material around those two DLIs.	<ul style="list-style-type: none"> • A brief report of the study identifying key areas of focus and fine tuning the overall objectives of the study.
4	The developed methodology, evaluation instruments/data collection tools, activities schedule, defined sample population and analysis of the secondary data should	<ul style="list-style-type: none"> • Inception Report • Revised Implementation Plan (only if some areas with



	<p>constitute a comprehensive inception report. After the approval of the plan by HEDP management and technical team, the consultant has to carry out the verification study and complete it within the agreed timeline.</p> <p>Note: Inception report can't be deemed as a reference throughout the report. The ToR should be prioritized if anything is not acceptable to HEDP.</p>	<p><i>the timeframe are revised, otherwise the developed implementation plan would suffice)</i></p>
5	<p>Organize and conduct field data collection in both local languages (Pashto and Dari) with both men and women. In addition, data collection on gender segregated basis will provide a balance verification study of the DLIs.</p>	<ul style="list-style-type: none"> Translated versions (into Pashto and Dari) of the developed data collection tools
6	<p>Once the data has been collected, consult with OMST and relevant departments of the MoHE to clarify data discrepancies etc.</p>	<ul style="list-style-type: none"> Cross checking and validation of the data
7	<p>Prepare a draft final report (In English) with the following elements (but not limited to)</p> <ol style="list-style-type: none"> An Executive summary (1 page) Methodologies (a separate methodology for each DLI) (1 page) Results of the analysis according to the terms of reference (10 pages) <ul style="list-style-type: none"> General findings, DLI wise analysis Comparative look at the findings, Problems encountered (1/2 page) Lessons learned (1/2 page) Conclusion (1 page) Recommendation for HEDP (put in Annex) Annexes presenting the data collection during the Study Archive materials: complete survey, questionnaires, interviews and groups meetings documents including the list of interviewees and databases (Excel, SPSS or Access) 	<ul style="list-style-type: none"> TPV Report (draft)
8	<p>Prepare and present a comprehensive final report in English, after incorporation all the comment and feedback given by the review committee members of MoHE, HEDP and if required, to the World Bank.</p>	<ul style="list-style-type: none"> Verification Report (final)



Timeline for activities

The TPV study will have to be delivered in two phases during 3 months.

I. Phase one, secondary data collection and desk review:

The consultant/consultancy can access appropriate documents and data available with HEDP including Project Implementation Manual (PIM), Project Appraisal Document (PAD), Program M&E progress reports and any other supporting documents.

This activity is expected to start upon the commencement of the assignment and be completed within **three weeks**. Using the secondary data, the consultant will provide a complete inception report that would include a detailed plan and methodology on overall project implementation; identify knowledge areas that need clarification; and present methods to be used in data collection. This will also include the presentation and discussion of questionnaires which will be presented as part of the inception report.

The consultant/consultancy will select an appropriate sample size that is scientifically and statistically significant for the study, wherever applicable. The actual data collection can be performed at the end of secondary data collection. After the approval of the inception report, HEDP will review and discuss necessary changes with the consultant for a period of **one week**. However, the consultant has to carry out massive consultation with the relevant units and field staff of the clients throughout the process.

Secondary data collection and research design as estimated will take a maximum period of one month both for the consultant/consultancy and approval by technical team in HEDP.

II. Phase two, field research and primary data collection:

An in-depth TPV study will be conducted to obtain the required information from the targeted key informants, sampled groups and beneficiaries.

The primary data can be collected from University's deans, head of departments, academic members, MoHE relevant departments, universities' relevant staff and HEDP staff. In addition, the consultant is obliged to seek any other reliable and useful sources for the verification of DLIs.

The field activities will start after the HEDP approves the inception report and this is estimated to take a maximum period of **one month**.

III. Phase three, data analysis and presentation:

Data entry and analysis will start immediately after the data is compiled from the field and will be completed within **two weeks**. However, the database for the data entry will be developed during the second phase based on the approved questionnaires and data collection tools.

On the completion of the primary data analysis, a preliminary report will be prepared, and the consultant/consultancy has to deliver a presentation on the key findings of the research to HEDP technical staff and management in order to get their feedback and comments. After the incorporation of the comments into the final version of the report. The final presentation will be delivered to key staff of HEDP.

A. Deliverables and Reports

The consultant/consultancy will deliver all reports in MS Word file and PDF format including all new data in tabulated form together with relevant summary table in MS excel and database at the time of submission of draft report and revised final report.

The consultant should deliver the following reports throughout the assignment.

- a) Inception report: This will include detailed methodology of the study, analysis of secondary data and desk review, research instruments, detailed time line and work plan for carrying out the assignment.
- b) Primary analysis report: This will include the primary analysis of elements discussed in the scope of work, Survey verification and monitoring mechanism, key findings, discussion of issues identified during the study and all supporting documents as annex such as list of interviewees and group discussions etc.
- c) Final report (3 hard copies in English) and soft copies in relevant formats when/if necessary which needs to be submitted after accommodating all comments inputs. Altogether, it should not take more than 3 months from the commencement of the assignment.

1. Coordination and reporting progress

Regarding coordination mechanism, HEDP will form a committee from its relevant unit's head to oversee the whole process of the study. Moreover, any report and deliverable submitted to HEDP will have to be reviewed and approved by the OMST Director and committee members. The consultant/consultancy has to closely coordinate all its activities with Senior M&E Manager and should copy all members of the committee in its correspondence about the study.

After the commencement of the assignment, the consultant/consultancy has to regularly provide by-weekly progress update of activities to HEDP assigned committee.

2. Legal obligations

a) Ownership:

All the outputs/deliverables during the course of implementing the assignment will be the property of HEDP/MoHE. The consultant/consultancy will have no right of claim to the assignment or its outputs once completed. HEDP/MoHE will have exclusive copyright on report/study papers/documents /audio-visual produced as part of this assignment. The consultant/consultancy will not have any claim/rights and will not use or reproduce the contents of the above documents/materials without the written permission of HEDP/MoHE

b) Data protection:

The consultant/consultancy may gain access to data about HEDP's work and internal documents. Consultant/consultancy must keep all such data secure and protected against improper disclosure or use except for the purpose of this particular assignment. Copies of the questionnaires used and filled by enumerators should be shared with the OMST.

c) Sub-contract.

Consultant/consultancy may not assign or sub-contract its rights and/or obligations to any company or individuals except the prior written consent of HEDP.



d) Field conduct:

The consultant/consultancy must treat all stakeholders and beneficiaries of HEDP with respect irrespective of their age and gender, marital status, religious beliefs, race, ethnic or national origin or any disability they may have.

e) Consultants assigned in negotiations

The consultancy/consultant must make sure that the study is undertaken by the consultants introduced during the negotiation phase. The consultancy/consultant has no permission to change the consultants or conduct the assignment other than those introduced in negotiation phase. Any changes to the team must be communicated with HEDP, in case of emergencies. It still needs the written permission of HEDP at all.

f) Addressing the Comments

During the assignment, HEDP/MoHE and World Bank will have the right to have any kind of comments on the implementing strategies, inception report and the final report. The consultancy has to address all the comments. Final payment will be made and assignment closed only after the World Bank, the HEDP and MoHE are satisfied.



Annex I: DLIs Verification Protocol

2021					
DLIs	Target and timing	Verification Procedure	Verification Source	Verification Responsibility	Third Party Verification (TPV)
Number of full time academic staff trained in, and practicing, outcome-based education and student centered learning	1,250 full-time academic staff trained in and practicing outcome-based education and student centered learning by December 21, 2020	<p>Verification will be based on the number of full time academic staff trained in and practicing outcome-based education and student centered learning in accordance with the training manual. The MoHE will provide an official list of full time academic staff trained in and practicing outcome-based education and student centered learning (by their name, title, academic degree, university, phone and email address) collected from the relevant universities to the World Bank.</p> <p>Third party verification will also be conducted. The TPV will be based on a scientific sample of the programs taught by the 1,500 academic staff trained in and practicing student centered learning and outcome-based education. The survey will cover both staff and students in the SCL and OBE degree programs.</p> <p>Verification report and TPV report to be submitted by OMST to the Bank by February 28, 2021.</p>	<p>Records of the MoHE Directorate of Academic Affairs and OMST.</p> <p>Report of the third-party verification study.</p>	<p>OMST Director in collaboration with the Directorate of Academic Affairs</p> <p>Firm conducting TPV</p>	YES
Number of Master's Degrees completed by full time academic faculty staff of priority disciplines	At least 250 Master's degrees or above completed by December 21 st , 2020 or thereafter	<p>Verification is based on the number of full-time academic faculty staff completing their master's degrees in priority disciplines for both in-country and overseas degree programs as part of scholarships awarded in past years. The MoHE will have to provide official records of the individual faculty by their name, title, academic degree, university, phone and email address to the World Bank.</p> <p>Verification report and TPV report to be submitted by OMST to the Bank by February 28, 2021.</p>	<p>Records of the MoHE Directorate of Scholarships and OMST.</p> <p>Report of the third-party verification study.</p>	<p>OMST Director in collaboration with the Directorate for Scholarships</p> <p>Firm conducting TPV</p>	YES

Annex II: Updated List of Priority Disciplines

The Ministry of Higher Education has clustered its priority disciplines according to ISCED into nine broad areas that are described as following. This is the updated list, which includes three additional disciplines that are identified as “priority disciplines” for the purposes of awarding scholarships for Master’s degrees or above.

1. Physical and Life Sciences

Sciences (biology, chemistry and physics), Geology and Earth Science

2. Computing

Computer Science and computer programing

3. Engineering, Manufacturing and Construction

Engineering, construction, electro-mechanics, chemical technology, and mining

4. Health

Pharmacy, general medicine, medical treatment, stomatology, and nursing

5. Environmental Protection

Environment and environmental engineering

6. Agriculture

Agriculture, veterinary forestry, crop and livestock production, agronomy, irrigation, animal husbandry and horticulture

7. Communication and Information Technologies

8. Management and Policy Administration

9. English language and English Literature

10. Economics

11. Education {Sciences (biology, chemistry and physics other STEM programs), English Literature and Computing}

12. Journalism, Law and Social Sciences (these disciplines are to be considered as priority disciplines only for female candidates for the award of scholarships for Master’s degrees or higher)



Qualification criteria of the Consultancy Firm:

- The Consultant should be registered legal entity and should have been in business for the last 5 years in providing Consultancy Services of similar or related assignments. (The consultant is required to provide the Copy Certificate of Incorporation issued by relevant authority in country of establishment)
- The consultant shall demonstrate having sound financial situation by submitting audited financial reports or any other credible financial documents in which the consultant annual turnover for any of the last three years (2017, 2018 and 2019) shall be **AFN 7,507,500 (Seven Million Five Hundred Seven Thousand and Five Hundred Afghani)**.
- The consultant shall provide proven experience for a minimum of one contracts with the value of **AFN 3,003,000 (Three Million and Three Thousand Afghani)** having executed during last 5 years of similar nature indicating the duration, value and years of performance, which should showcase the expertise/ strength of the consultant for undertaking such assignments.

The Consultant while describing the assignment(s) should furnish the following details:

- Consultant should explain in what way the executed assignment(s) was/were similar in nature to the current assignment and also indicating the input of key experts provided for the same
- The Consultant should explain the exact role played by the Consultant in the assignment if the assignment was carried out in association with other firms as JV or in sub-consultancy for carrying out the assignment

Requirements for Consultants participating as Joint Venture, Consortium or Association:

Consultants may associate with other firms in the form of a joint venture or a sub consultancy to enhance their qualifications. If consultants intend to associate with other firms, they are advised to clearly identify the lead partner and state the composition and nature of their association (JV/ sub-consultant) in their EOI.

In case of association between the firms are in the form of JV, the following requirements will also apply:

- The lead partner is required to be identified clearly and state the composition and nature of their association (JV/ sub-consultant) in their EOI.
- In case of JV, all partners i.e. the lead and JV member/s shall meet 100% of the shortlisting criteria of (a) (b) and (c) above.
- In case of Consultant who intends to associate with other firm(s) in the form of a sub-consultancy, the lead partner shall meet the shortlisting criteria of (a), (b) & (c) above.



Ministry of Higher Education now invites eligible consultants (Consulting Firms) to indicate their interest in providing the services. Interested consultants must provide information as below indicating that they are qualified to perform the services; interested consultants must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.).

Legal References

Eligibility requirements in compliance with paragraphs 3.21, 3.22, & 3.23 of the World Bank's Procurement Regulations for IPF Borrowers, Procurement In investment Projects Financing, Goods, Works, Non-Consulting and Consulting Services November 2017 and August 2018. The attention of interested Consultants is drawn to paragraph 3.16 and 3.17 of the World Bank's Procurement Regulations for IPF Borrowers, setting forth the World Bank's policy on conflict of interest. In addition, please refer to the following information on conflict of interest related Page 4 of 7 to this assignment as per paragraph 3.16 and 3.17 of World Bank's Procurement Regulations for IPF Borrowers available at www.worldbank.org/.

Selection Method

A Consultant will be selected in accordance with the selection of Consultants Quality and Cost-based Selection (QCBS) procedures set out in the World Bank's Procurement Regulations for IPF Borrowers, Procurement In investment Projects Financing, Goods, Works, Non-Consulting and Consulting Services July 2016, revised November 2017 and August 2018. The Guidelines are available at www.worldbank.org/procure.

Submission of EOI

Expressions of interest as per Annexure 'A' attached must be delivered in a written form to the address below (in person, by mail, or by e-mail) by **November 30, 2020** at 10:00 am. Kabul Local Time

Interested Consultancy Firms may obtain further information at the addresses as given below during office hours from 09:00 to 16:00 hours Saturday through Thursday.

Attention

Hamed Babak
Snr. Procurement Officer
Higher Education Development Program-HEDP-
Ministry of Higher Education
Kart-e-Char, Kabul, Afghanistan
Cell: +93 784 130 143
E-mail: [hhbabak@hedp.af](mailto:hbabak@hedp.af)
babak.hamed@gmail.com
Website: www.hedp.af, www.mohe.gov.af



Annexure 1: Format for Expression of Interest

The expression of interest must be submitted as per the following format: {Note: In case documents submitted are in any language other than English, the consultant should submit a self-certified copy of the translated document in English (along with originals).}

SECTION 1: Organization Details (In case the EOI is being submitted as a Joint Venture, the information has to be submitted for the Lead Partner as well as other members of the Joint Venture separately.)

Part 1: Organization Detail											
I	Name of the Organization										
II	Detail of Organization	<ul style="list-style-type: none">Address of the registered office:Telephone:Facsimile:Website:									
III	Information About Organization	<ul style="list-style-type: none">Year of establishment: (copy the incorporation certificate shall be provide)Status of the Organization: (Public Ltd, Private Ltd, LLP etc.)									
IV	Name and designation of person authorized	<ul style="list-style-type: none">Name:Designation:E-mail:Contact Number:									
V	Annual Turnover for the last three financials years	<table><thead><tr><th>Financial Year</th><th>Annual Turnover (Million AFN)</th></tr></thead><tbody><tr><td>2017</td><td></td></tr><tr><td>2018</td><td></td></tr><tr><td>2019</td><td></td></tr></tbody></table>		Financial Year	Annual Turnover (Million AFN)	2017		2018		2019	
Financial Year	Annual Turnover (Million AFN)										
2017											
2018											
2019											
VI	Number of Personal										
Part 2	EOI respondent firm needs to mention its core business areas and any other relevant details/ experience in a descriptive format. EOI Respondent firm needs to mention its Technical and managerial capability for executing the scope of services.										
Please provide a response with detail in not more than 2 pages											



SECTION 2: Documents to be submitted

	Information to be provided	Documentary Evidence to be provided	Page number as part of Annexure
1	The Consultant should be registered legal entity and should have been in business for the last 5 years in providing Consultancy Services of similar or related assignments. (The consultant is required to provide the Copy Certificate of Incorporation issued by relevant authority in country of establishment)	Copy certificate of Incorporation issued by relevant authority in country of establishment	
2	The consultant shall demonstrate having sound financial situation by submitting audited financial reports or any other credible financial documents in which the consultant annual turnover for any of the last three years (2017, 2018 and 2019) shall be AFN 7,507,500.	Statutory Auditor's certificate (i.e. FY 2017, FY 2018, FY 2019) that provides the information explicitly as per the specific requirement of the criterion. OR Financials statements duly certified by the Chartered Accountant OR Self-certification by the authorized signatory of the EOI mentioning the Annual Turnover for the last three years supported by financial statements or Annual Auditor Reports (for FY 2017, FY 2018, FY 2019) clearly indicating the annual turnover. Please note: The annual turnover quoted must be the annual turnover of the EOI Respondent firm/Lead Partner and not its parent/child company	
3	The consultant shall provide proven experience for a minimum of one contracts with the value of AFN 3.003.000 having executed during last 5 years of similar nature indicating the duration, value and years of performance, which should showcase the expertise/strength of the consultant for undertaking such assignments.	Details of the experience should be submitted as per format in Section 3. Please note: The credentials cited under this must have been executed by the EOI Respondent or the Lead/JV partner and not its parent/child company	
4	The details of the Consultant's regional experience if any.	List the Contracts executed with details such as contracts number, the client detail, period of the contract, value of the contract, brief about the assignment etc.	



5	Other relevant documents	<p>I. Declaration that the firm is not black-listed by any Government agencies in Afghanistan</p> <p>II. Declaration that the firm that the information furnished in Eol is correct and for any misrepresentation detected at any stage of selection process or during execution of the resultant contract if successful, the firm to be taken up under the Law of the Land.</p>	
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SECTION 3: Format for furnishing details of Credentials / Past Experiences for projects in undertaking related or similar assignment as at Sl. No. 3 of Section 2. The information need to be furnished as per the Format below for each credential.

The project citation should be a maximum of 2 pages per credential/project along with documents as mentioned under Sl. No. 3 of Section 2 (above). The citation need to be furnished for each credential.

Assignment name:	Country: Location within the country
Name of Client:	Address:
Name of the Legal Entity in whose name the contract is:	Duration of assignment (months):
No. of man month of the assignment:	Start date (Month/year): Completion date (Month/year):
Approx. value of the overall contract	Approx. value of the services provided by your firm under the contract (in USD):
Name of associated organizations, if any:	Role of Consortium member:
Narrative description of the Project:	
<p>Detailed Scope of services, coverage of the project:</p> <ul style="list-style-type: none"> Consultant should explain in what way the executed assignment(s) was/were similar in nature to the current assignment The Consultant should explain the exact role played by the Consultant in the assignment if the assignment was carried out in association with other firms as JV or in sub-consultancy for carrying out the assignment. Key-person inputs provided by the Consultant in executing the assignment giving particulars such as qualification and experience of Key staff provided for the assignment (CVs of such key staff are not required to be attached) 	
Relevance of Project to the current scope (i.e. relevant project components in detail)	
Details of the impact of the project for the client:	

SECTION 4: Format for furnishing details of Credentials / Past Experiences cited under Sl. No. 4 of Section 2. The information need to be furnished as per the Format below for each credential.

The project citation should be a maximum of 2 page per credential/project along with documents as mentioned under Sl. No. 4 of Section 2 (above). The citation need to be furnished for each credential.



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HIGHER EDUCATION DEVELOPMENT PROGRAM

Assignment name:	Country: Location within the country
Name of Client:	Address:
Name of the Legal Entity in whose name the contract is:	Duration of assignment (months):
No. of man month of the assignment:	Start date (Month/year): Completion date (Month/year):
Approx. value of the overall contract	Approx. value of the services provided by your firm under the contract (in USD):
Name of associated organizations, if any:	Role of Consortium member:
Narrative description of the Project:	
Detailed Scope of services, coverage of the project:	
Relevance of Project to the current scope (i.e. relevant project components in detail)	